



FERNANDINA BEACH MIDDLE SCHOOL

315 Citrona Drive



Fernandina Beach, FL 32034



904-491-7938

NEW STUDENT REGISTRATION

Students needing to register with FBMS should contact the counseling office to set an appointment with a counselor. (This registration process is for students who are new to our school system, not students transitioning to our school from Emma Love Hardee Elementary School).

Appointments will be available Thursday, May 28 through Wednesday, June 3 from 9am until 2:30pm.

For new female students, please contact: Ms. Brenda Bunch – 904-491-7938 ext. 2470 OR e-mail bunchbr@nassau.k12.fl.us

New male students contact: Mr. Murtavius Miller – 904-491-7938 ext. 2406 OR e-mail millermu@nassau.k12.fl.us

To enroll your student, you will need the completed packet ([FBMS Registration Packet 20-21](#)) as well as items listed below.

- Birth Certificate
- Social Security Card
- Shot Records (Form DH 680)
- Physical Exam (Does not have to be from Florida but cannot be older than 1 year)
- Last year's or current report card
- Most recent test scores (i.e. FSA, SAT 10, TERRA-NOVA, etc.)
- Proof of Residency (A driver's license is not acceptable proof of residency)
 - Current Utility Bill in your name (Gas, Electric, Water, Land-Line Phone)
 - Current lease agreement (with Landlord's name, address, & phone)
 - Home purchase agreement (Mortgage payment, Closing papers, or Mortgage payment statement)
 - Residence Insurance Statement
- IEP or 504 Plan documentation (if applicable)
- Florida Driver's License matching your current residence
- Legal Guardianship documents (if applicable)

*Please note: FBMS will request records and work diligently to obtain the records. However, the more information provided by the family upon registration, the more appropriate the placement for the student (i.e. advanced courses, academic support courses).